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**CITY OF BERKELEY LAKE
4040 SOUTH BERKELEY LAKE ROAD
BERKELEY LAKE, GEORGIA 30096
PLANNING & ZONING COMMISSION
FULL MINUTES
JUNE 10, 2025
7:15 PM**

Those in attendance at the meeting were as follows:

Commission Members: Dan Huntington
 George Kaffezakis
 Rand Kirkus
 David Meilander

City Officials: Leigh Threadgill - City Administrator

Citizens Present: • 3

I. CALL TO ORDER

Huntington called the meeting to order at 7:15 PM. A quorum of the commission along with City Administrator, Leigh Threadgill, were present at the meeting.

II. APPROVAL OF OR CHANGES TO THE AGENDA

Huntington asked if there were any suggested changes to the agenda.

Kirkus moved to approve the agenda. Kaffezakis seconded the motion. All were in favor and the motion passed.

III. MINUTES

1. Minutes of April 8, 2025

Kaffezakis moved to approve the minutes of the April 8th meeting. Kirkus seconded the motion, and all voted to approve the minutes.

IV. OLD BUSINESS

- a) Election of Chair

Huntington noted that he was willing to continue in the role of chair.

Kirkus made a motion to elect Huntington chair. Kaffezakis seconded the motion. All were in favor and the motion passed.

b) Election of Vice Chair

Kaffezakis noted he was willing to continue serving as vice-chair.

Kirkus made a motion to elect George Kaffezakis as vice-chair. Meilander seconded the motion. All were in favor and the motion passed.

V. NEW BUSINESS

a) PZTA-25-04 – Amendment to Section 78-111, Walls and Fences

Huntington acknowledged Bill Lacey.

Bill Lacey, 147 Lakeshore Drive, noted that he is concerned about the deer, and fencing can help control the deer intrusion into yards. He said that he was under the impression the city would be willing to increase the height limits for fences. He described a temporary fence that he bought to enclose a circular area with a circumference of 100 feet to keep deer out that seems to have worked.

There was further discussion.

Kaffezakis made a motion to recommend approval of the proposed amendment to the fence regulations. Meilander seconded the motion. All were in favor and the motion passed.

b) Report on Administrative Variance – 562 Lakeshore Drive

Threadgill noted that this administrative variance was granted to allow for a conforming deck expansion to a structure that was non-conforming with respect to side setback and building coverage.

VI. CITIZEN COMMENTS

There were no comments.

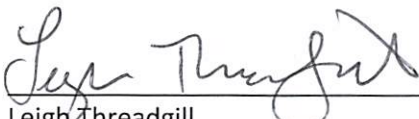
VII. DISCUSSION

There was discussion about ways to avoid having construction projects drag on for an unreasonable amount of time.

VIII. ADJOURNMENT

Kirkus made a motion to adjourn. Kaffezakis seconded the motion. All were in favor and Huntington adjourned the meeting at 7:41 PM.

Respectfully submitted,


Leigh Threadgill
City Administrator



Full Minutes

Planning & Zoning Commission Meeting

June 10, 2025

Page 2 of 2