

**CITY OF BERKELEY LAKE  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
PLANNING & ZONING COMMISSION  
SPECIAL CALLED MEETING  
FULL MINUTES  
October 25, 2022  
7:15 PM**

Those in attendance at the meeting were as follows:

Commission Members:                      Dan Huntington, Chair  
    Pekka Ignatius  
    George Kaffeazakis  
    Rand Kirkus  
    Robin Sansone

City Administrator:                          Leigh Threadgill

Citizens Present:                              0

**I. CALL TO ORDER**

Huntington called the meeting to order at 7:18 PM. A quorum of the commission along with City Administrator, Leigh Threadgill, were present at the meeting.

**II. APPROVAL OF OR CHANGES TO THE AGENDA**

Huntington asked if there were any suggested changes to the agenda.

**Kirkus moved to approve the agenda as submitted. Sansone seconded and all voted to approve the agenda.**

**III. MINUTES**

1. Minutes of September 13, 2022

**Ignatius moved to approve the minutes of the September 13<sup>th</sup> meeting. Sansone seconded and all voted to approve the minutes.**

**IV. OLD BUSINESS**

There was no old business.

**V. NEW BUSINESS**

1. PZTA-22-04, O-22-245., Amendment to the following sections of the zoning ordinance:
  - a. Sec. 78-3, *Definitions* to add a definition of Short-Term Rental;
  - b. Sec. 78-89(g), *Boathouses and Docks* regarding side setbacks;
  - c. Sec. 78-111, *Walls and Fences* regarding front yard wall and fence regulations; and
  - d. Sec. 78-203, *RMD Residential Multifamily Duplex District* to add regulations governing short-term rentals.

Huntington began discussion with boathouses and dock side setback requirements. There was consensus that additional time was needed to consider this amendment.

Huntington then asked the commission to consider Section 78-111, walls and fences. Kaffezakis noted that this is an important topic to consider to preserve viewshed.

There was discussion and consensus to move forward with recommending approval of the proposed regulations addressing front yard fences and walls.

The commission discussed the proposed changes to 78-3 and 78-203. There was consensus to recommend approval of the proposed changes.

**Sansone moved to recommend approval of the changes to sections 78-3, 78-111 and 78-203 as submitted. Kirkus seconded the motion. All were in favor and the motion passed.**

## VI. CITIZEN COMMENTS

There were none.

## VII. DISCUSSION

There was no further discussion.

## VIII. ADJOURNMENT

**There being no further business, Ignatuis moved to adjourn. Kirkus seconded the motion. All voted in favor and Huntington adjourned the meeting at 8:24 PM.**

Respectfully submitted,



Leigh Threadgill  
City Administrator