



**SPECIAL CALLED COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
FULL MINUTES  
OCTOBER 23, 2024**

**ATTENDANCE**

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Mayor: Lois Salter

Council Members: Rodney Hammond, Scott Lee, Chip McDaniel, Bob Smith and Rebecca Spitler

City Officials: Leigh Threadgill - City Administrator, Dick Carothers – City Attorney

Members of the Public: 2

Members of the Press: 0

**CALL TO ORDER**

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Salter called the meeting to order at 8:05 PM. A quorum of council members was in attendance.

**AGENDA**

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Salter solicited a motion regarding the agenda.

**Hammond made a motion to accept the agenda as submitted. Spitler seconded the motion. All council members were in favor and the motion passed.**

**CONSENT AGENDA**

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Salter noted the following as items on the consent agenda and solicited a motion:

- a) Minutes of September 19, 2024, Council Work Session
- b) Minutes of September 19, 2024, Council Meeting
- c) Financial Statements of August 2024 – Unaudited

**McDaniel made a motion to approve all items on the consent agenda. Lee seconded the motion. All were in favor and the motion passed.**

**OLD BUSINESS**

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Salter noted that there is no old business to discuss.

## NEW BUSINESS

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### a) O-24-254 – 2025 Proposed Budget

Threadgill: O-24-254 is the proposed budget for 2025. This measure as presented anticipates no increase in the real property tax millage rate for 2025 over the rollback rate for 2024 and is presented for first read consideration after having been reviewed and recommended by the Finance Committee. Staff requests that you schedule a public hearing to receive citizen comments to be held on November 21<sup>st</sup>.

**Spitler made a motion to place O-24-254, an ordinance to establish the budget for the year 2025, to repeal conflicting ordinances, to provide for an effective date and for other purposes, on first read and to schedule a public hearing on the matter for Thursday, November 21<sup>st</sup> at 8:00 PM. Smith seconded the motion. All were in favor and the motion passed.**

### b) Human Resources: Pay-Scale Adjustment

Threadgill: In April of 2016, the City Council approved a compensation package for both hourly and salary employees. Hourly pay ranges have been amended as recently as 2023, but the salary pay range has not been amended since its adoption in 2016. The proposed hourly pay range amendment captures cost-of-living adjustments established by the Social Security Administration for 2024 and 2025 and the salary pay range amendment captures cost-of-living adjustments established by the Social Security Administration for the years 2018-2025 to ensure that the value of the pay range is the same today as it was when implemented in 2017. If approved, the proposed pay ranges will become effective January 1<sup>st</sup> of 2025.

**Lee made a motion to approve the 2025 pay scale adjustment as presented. Hammond seconded the motion. All were in favor and the motion passed.**

## PUBLIC COMMENTS

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There were no public comments.

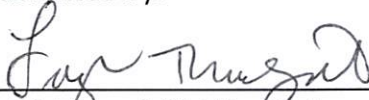
## ADJOURNMENT

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**There being no further business to discuss, Spitler moved to adjourn. McDaniel seconded the motion. All were in favor and the motion passed.**

Salter adjourned the meeting at 8:08 PM.

Submitted by:

  
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Leigh Threadgill, City Clerk

