



**COUNCIL MEETING
4040 SOUTH BERKELEY LAKE ROAD
BERKELEY LAKE, GEORGIA 30096
FULL MINUTES
MARCH 18, 2021**

ATTENDANCE

Mayor: Lois Salter

Council Members: Rodney Hammond, Scott Lee, Chip McDaniel, Bob Smith, Rebecca Spitler
City Officials: Tom Rozier - City Administrator, Leigh Threadgill - Deputy City Administrator,
Deputy City Clerk – Constance Hughes, Richard Carothers – Attorney

Members of the Public: 0

Members of the Press: 0

WORK SESSION

The mayor and council reviewed the meeting agenda and materials with staff.

CALL TO ORDER

Salter called the meeting to order at 8:00 PM via conference call. A quorum of council members was in attendance.

Salter: Our meeting is being held tonight by public conference call due to COVID-19 virus social distancing reasons. The council members and I are participating in the call with video capabilities in case anyone wonders how I am interpreting their voting tonight. To ensure that members of the public have access to this meeting, a notice was placed in the Gwinnett Daily Post, at the front door of city hall and a link was placed on the city website regarding the meeting. All of which included instructions for dialing into the meeting via telephone.

AGENDA

Salter: The city received a contract for property tax collection services from the Gwinnett County Tax Commissioner last night with a due date of April the 8th. As you know, we have no scheduled meetings other than tonight's meeting before that deadline, so we need to add that item to tonight's agenda as New Business item 'b'.

Salter solicited motions regarding the agenda.

Lee made a motion to accept the agenda as submitted. Smith seconded the motion. All council members were in favor and the motion passed.

CONSENT AGENDA

Salter noted the following as items on the consent agenda and solicited a motion:

- a) Minutes of February 18, 2021 Council Meeting
- b) Financial Reports for December 2020, Unaudited
- c) Financial Reports for January 2021, Unaudited

McDaniel made a motion to approve all items on the consent agenda. Lee seconded the motion. All were in favor and the motion passed.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

- a) Public Works: Task Order 1 – 2021 Road and Drainage Improvements

***Threadgill:** The city engineer has prepared Task Order 1 for your consideration. The projects included in the task order were developed in response to the findings of recent stormwater infrastructure inspections that were conducted either as part of our annual inspections in preparation for the MS4 report or because of citizen concerns that resulted in further investigation. Tonight, I am asking that you approve the issuance of a notice to proceed to Construction 57, Inc. for work described in Task Order 1 in an amount not to exceed \$80,000, which includes a 20% contingency.*

Spitler made a motion to issue to Construction 57, Inc. a notice to proceed with road drainage and related work described within Task Order 1 for an amount not to exceed \$80,000. McDaniel seconded the motion. All were in favor and the motion passed.

- b) Finance: Intergovernmental Agreement with Gwinnett County and the Gwinnett County Tax Commissioner for Services Related to Property Tax Collection

***Rozier:** As the mayor mentioned earlier, we received the proposal for collecting 2021 property taxes from the Gwinnett County Tax Commissioner's office last night. The Tax Commissioner has specified April 8th as the date by which she must have a signed contract in hand to be able to collect the city's taxes for 2021. As you know, tonight is the only meeting this body has scheduled before that date, however, additional evaluation must be performed to determine whether the terms of the contract are the best option available to the city. I'm asking you to authorize the*

mayor to sign the intergovernmental agreement with Gwinnett County and the Gwinnett County Tax Commissioner in the event that she determines, upon completion of that evaluation, that the contract is the best option available to the city for tax collection services.

Hammond made a motion to direct the mayor to evaluate the proposed intergovernmental agreement with Gwinnett County and the Gwinnett County Tax Commissioner for property tax collection services and to authorize the mayor to enter into said agreement if, in her opinion, the agreement is determined to be the best option available to the city for providing those services. Lee seconded the motion. All were in favor and the motion passed.

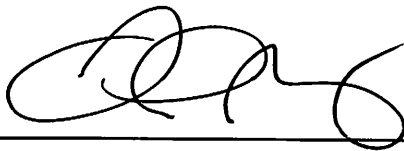
PUBLIC COMMENTS

There were no comments.

ADJOURNMENT

There being no further business to discuss, Hammond moved to adjourn. Spitler seconded the motion. All were in favor and the motion passed.

Salter adjourned the meeting at 8:06 PM.



Tom Rozier
City Clerk