

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
JANUARY 18, 2018**

7:00 PM Work Session | 8:00 PM Formal Session

*Please silence all mobile devices. Citizens are encouraged to offer comments on issues of concern as agenda items are reached and at the end of the meeting for all other issues. Please limit citizen comments to 2 minutes. Longer citizen comments are welcome in writing and will be added to the official record of this meeting.*

**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**CONSENT AGENDA**

- a) Minutes of November 16, 2017 Council Meeting
- b) Operations Activity Report: November 2017
- c) Operations Activity Report: December 2017
- d) Financial Reports: October 2017, Unaudited
- e) Financial Reports: November 2017, Unaudited

**OLD BUSINESS**

**NEW BUSINESS**

- a) Code of Conduct Affirmation
- b) Election of Mayor Pro Tem
- c) Mayoral Appointments

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
FEBRUARY 15, 2018**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**CONSENT AGENDA**

- a) Minutes of January 18, 2018 Council Meeting
- b) Operations Activity Report: January 2018
- c) Iron Mountain Earth Day Shredding Agreement

**OLD BUSINESS**

**NEW BUSINESS**

- a) Stormwater Repairs: On-demand Services Contract Task Order 3 – Construction 57, Inc., not to exceed \$47,985.00.
- b) Winter Weather Road Treatment – Sloped Intersections
- c) Citizen Request for Amendment to *Chapter 58 – Septic Systems*
- d) Stormwater Management Discussion

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
SPECIAL CALLED COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
MARCH 20, 2018**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**CONSENT AGENDA**

- a) Minutes of February 15, 2018 Council Meeting
- b) Operations Activity Report: February 2018
- c) Financial Reports for December 2017
- d) Financial Reports for January 2018

**OLD BUSINESS**

**NEW BUSINESS**

- a) Judicial: Appointment of Associate Municipal Judge
- b) Financial: O-207-18 - 2017 Budget Amendment #2
- c) O-206-18: Updated Official Zoning Map

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING & PUBLIC HEARING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
APRIL 19, 2018**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**PUBLIC HEARING**

- a) Financial: O-207-18 - 2017 Budget Amendment #2
- b) O-206-18: Updated Official Zoning Map

**CONSENT AGENDA**

- a) Minutes of March 20, 2018 Council Meeting
- b) Operations Activity Report: March 2018
- c) Revised Financial Reports for January 2018 - Unaudited
- d) Financial Reports for February 2018 - Unaudited
- e) Annual On-demand Contract 1-Year Extension: Construction 57, Inc
- f) Annual On-demand Contract 1-Year Extension: Site Engineering, Inc,
- g) Annual On-demand Contract 1-Year Extension: Blount Construction
- h) Northwest Termite Protection Agreement *(added in-session)*
- i) Cooperation Agreement with Gwinnett County for the US Department of Housing & Urban Development CDEBG Program Urban County Qualification *(added in-session)*

**OLD BUSINESS**

- c) Financial: O-207-18 - 2017 Budget Amendment #2
- d) O-206-18: Updated Official Zoning Map

**NEW BUSINESS**

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
MAY 17, 2018**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**CONSENT AGENDA**

- a) Minutes of April 19, 2018 Council Meeting
- b) Operations Activity Report: April 2018
- c) Financial Reports for March 2018 - Unaudited

**OLD BUSINESS**

**NEW BUSINESS**

- a) Public Safety: Right of Way Parking Exemption Request: 98 Lakeshore Drive
- b) Public Safety: Right of Way Parking Exemption Request: 3672 Frederica Road
- c) Public Works: Bayway Circle Guardrail Proposal from Keck & Wood
- d) Public Works: 2018 Pavement Evaluation Report

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
JUNE 21, 2018**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**CONSENT AGENDA**

- a) Minutes of May 17, 2018 Council Meeting
- b) Operations Activity Report: May 2018
- c) Financial Reports for April 2018 – Unaudited
- d) Human Resources: Employee Policy Updates
- e) 2017 Financial Statements - Audited

**OLD BUSINESS**

**NEW BUSINESS**

- a) Finance: Appeal for Exemption from Occupation Tax Penalties and Interest
- b) Public Works: Task Order #4 - Proposal for Road Patching and Preservation Services and Installation of Guard Rail on Bayway Circle
- c) Finance: O-208-18 2017 Budget Amendment #3

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
SPECIAL CALLED COUNCIL MEETING and PUBLIC HEARING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
JULY 2, 2018**

7:00 PM Formal Session

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**CALL TO ORDER**

**AGENDA**

**PUBLIC HEARING**

- a) Finance: O-208-18 2017 Budget Amendment #3

**CONSENT AGENDA**

- a) Minutes of June 21, 2018 Council Meeting
- b) 2018 Annual Dam Inspection Report – Piedmont Geotechnical Consultants

**OLD BUSINESS**

- a) Finance: O-208-18 2017 Budget Amendment #3

**NEW BUSINESS**

- a) Finance: R-1-2018 Resolution to Set 2018 Property Tax Millage Rate

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
JULY 19, 2018**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**CONSENT AGENDA**

- a) Minutes of July 2, 2018 Council Meeting
- b) Operations Activity Report: June 2018
- c) Financial Reports for May 2018 – Unaudited

**OLD BUSINESS**

- a) Finance: O-208-18 2017 Budget Amendment #3

**NEW BUSINESS**

- a) Public Works: Amendment to Task Order 4 – Blount Construction Co., Inc.

**CITIZEN COMMENTS**

**ADJOURNMENT**



**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING & PUBLIC HEARING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
SEPTEMBER 20, 2018**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**PUBLIC HEARING**

- a) Initiation of 2019 Comprehensive Plan Update

**CONSENT AGENDA**

- a) Minutes of July 19, 2018 Council Meeting
- b) Operations Activity Report: July 2018
- c) Operations Activity Report: August 2018
- d) Financial Reports for June 2018 – Unaudited
- e) Financial Reports for July 2018 – Unaudited
- f) Memorandum of Understanding – FivePoint Payments, LLC
- g) BLES Rental Agreement

**OLD BUSINESS**

**NEW BUSINESS**

- a) O-209-18-Re-adoption of Noise Ordinance
- b) O-210-18 Budget for 2019
- c) 2019 Employee Benefits Amendment

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING & PUBLIC HEARING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
OCTOBER 18, 2018**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**PUBLIC HEARING**

- a) O-210-18 Budget for 2019

**CONSENT AGENDA**

- a) Council Meeting Minutes: September 20, 2018
- b) Operations Activity Report: September 2018
- c) Financial Reports, Unaudited: August 2018
- d) Bad Debts Write-Off
- e) Records Retention Schedule

**OLD BUSINESS**

- a) O-209-18 Re-adoption of Noise Ordinance
- b) O-210-18 Budget for 2019

**NEW BUSINESS**

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING & PUBLIC HEARINGS  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
NOVEMBER 15, 2018**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**PUBLIC HEARINGS**

- a) Comprehensive Plan Update
- b) Increase in Administrative Fee component of Occupational Tax from \$42 to \$52 and use of additional revenue expected to be collected in 2019 for Occupation Tax Certificate Issuance

**CONSENT AGENDA**

- a) Council Meeting Minutes: October 18, 2018
- b) Operations Activity Report: October 2018
- c) Financial Reports, Unaudited: September 2018
- d) 2018 Audit Engagement – J. Terry Gordon & Company

**OLD BUSINESS**

- a) O-210-18 Budget for 2019

**NEW BUSINESS**

- a) R-02-18: Adopt Schedule of Fees effective January 1, 2019
- b) Appointment of Robert Adderly to the position of City Marshal

**CITIZEN COMMENTS**

**ADJOURNMENT**